

**COLONIAL VILLAGE I, A CONDOMINIUM
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, FEBRUARY 22, 2012**

Members Present: Geoff Schwartzman, President
Neil Chritton, 2nd Vice President
Chuck Edwards, Treasurer
Susan Craig, Vice Treasurer
Janel Brattland, Secretary

Absent: Austin Wiehe, Vice President
Barbara Wiehe, Member At Large

In Attendance: Chuck Vaughan, General Manager, Legum & Norman, Inc.
Sonya Rainey, Assistant Manager, Recording Secretary

I. **Call to Order**

The regular meeting was called to order at 7:03 pm by Board President Geoff Schwartzman.

II. **Resident's Forum**

III. **Reading and Approval of Minutes**

MOTION *Mr. Schwartzman Motioned to approve the February Meeting Minutes as written. The Motion was seconded by Mr. Chritton and carried unanimously.*

IV. **Reports of Officers/Committees**

Landscape - The committee reported on various spring projects which included mulching, pruning, and tree removals at 1811 and 1911 Key Boulevard.

Arlington Civic Federation - The Board member who attended the February Civic Federation meeting was not in attendance but the report was submitted and distributed with the Board's management report.

V. **Management Report**

- **Financial** - Management did not provide a financial variance report or financial statements for the month ending January 2012; however, November financials were electronically forwarded on February 17th. Year-end financials are expected to be finalized and available before the next reporting period.

- **Projects & Tasks**

Chimney Repair Work - The consulting engineer has identified companies to bid on the chimney repair work and Management expects to include these bids in March's management report.

Exterior Painting – Four vendors have inspected the property and their bids will be included in March's management report.

Storage Bin Resolution – Management was tasked with providing a storage bin resolution for the Board's consideration in March.

VI. **New Business**

Reserve Study

TASK *Verify meter bank language so that the language in the reserve study is consistent with the Association's Bylaws.*

Door Hardware Resolution

TASK *Provide a draft resolution policy regarding door hardware, specifically doorknobs, and peepholes, noting that any unapproved hardware may be cited as a violation upon inspection of the unit for resale purposes.*

VII. **Adjournment**

MOTION *With no further business, Mr. Schwartzman Motioned to adjourn the meeting at 8:50 pm to enter into Executive Session. The Motion was seconded by Mr. Edwards, and carried unanimously.*

The next meeting is scheduled for Wednesday, March 28, 2012.

Respectfully Submitted by:
Approved by:

Sonya Rainey, Recording Secretary

Janel Brattland, Secretary

Date