

**COLONIAL VILLAGE I, A CONDOMINIUM**  
**BOARD OF DIRECTOR'S MEETING**  
**WEDNESDAY, JANUARY 18, 2012**

BOARD PRESIDENT GEOFF SCHWARTZMAN ANNOUNCED HE HAS ACCEPTED A POSITION AS THE DIRECTOR OF RENTAL MANAGEMENT AT LEGUM & NORMAN, INC., THE COMPANY THAT MANAGES COLONIAL VILLAGE I CONDOMINIUM. THE POSITION IS INDEPENDENT OF AND NOT RELATED TO LEGUM & NORMAN'S ASSOCIATION MANAGEMENT OPERATIONS. ALTHOUGH NOT REQUIRED BY THE ASSOCIATION'S BY-LAWS, RULES OR REGULATIONS, TO MITIGATE ANY PERCEIVED OR REAL CONFLICTS OF INTEREST, MR. SCHWARTZMAN WILL RECUSE HIMSELF FROM ANY FUTURE VOTES RELATED TO THE LEGUM & NORMAN ASSOCIATION MANAGEMENT CONTRACT AND/OR LEGUM & NORMAN PERSONNEL DECISIONS.

**Members Present:** Geoff Schwartzman, President  
Austin Wiehe, Vice President  
Neil Chritton, 2<sup>nd</sup> Vice President  
Chuck Edwards, Treasurer  
Susan Craig, Vice Treasurer  
Janel Brattland, Secretary  
Barbara Wiehe, Member At Large

**In Attendance:** Chuck Vaughan, General Manager, Legum & Norman, Inc.  
Sonya Rainey, Assistant Manager, Recording Secretary  
3 Residents

I. **Call to Order**

The regular meeting was called to order at 7:03 pm by Board President Geoff Schwartzman.

II. **Resident's Forum**

A resident remarked on the current parking rules and asked the Board if they would consider amending them as it relates to the violation of parking on and/or over the lines.

A resident informed the Board about a recent towing incident in which his car was towed for parking on the line.

A resident commented on domestic tensions between neighbors.

III. **Reading and Approval of Minutes**

**MOTION** *Mr. Schwartzman Motioned to approve the November 2011 Meeting Minutes as written. The Motion was seconded by Ms. Brattland and carried unanimously.*

IV. **Reports of Officers/Committees**

**Newsletter** - The newsletter was emailed and hand-delivered to on-site residents in mid-January.

***CVI Regular Meeting Minutes***

Colonial Village I Condominium Meeting Minutes are available for viewing at ColonialVillageI.com.

**Landscape** - The committee is awaiting a landscape designer's plan for landscaping options for several areas on Rhodes Street.

**Arlington Civic Federation** - A Board member asked that at the next quarterly Board President meeting between Villages I, II, and III, Mr. Schwartzman suggest that each Association be charged with designating a Board member from their own association to attend a civic federation meeting instead of Management soliciting volunteers on a monthly basis.

**President** - The President asked that the recording secretary enter a disclosure (above) regarding his position at Legum & Norman.

V. **Management Report**

- **Financial** - Management did not provide a financial variance report or financial statements for the month ending December 2011 due the integration of a new accounting system software which required reformatting of the financial statements, new account codes and manually entering trial balances and prior accruals.
- **Projects & Tasks** - Chimney Repair Work - Management was tasked with moving forward to solicit chimney and tuck pointing bids based on a consulting engineer's recommendations.

VI. **New Business**

**Amendment to Parking Rules and Regulations**

**MOTION** *Mr. Schwartzman Motioned to revise the language in item 12d of the parking rules so that vehicles are not towed for parking "on" the lines but for "any vehicles not parked entirely within the lines of one space." The Motion was seconded by Mr. Edwards and carried unanimously.*

VII. **Adjournment**

**MOTION** *With no further business, Mr. Schwartzman Motioned to adjourn the meeting at 9:30 pm to enter into Executive Session. The Motion was seconded by Mr. Chritton, and carried unanimously.*

***The next meeting is scheduled for Wednesday, February 22, 2012.***

Respectfully Submitted by:  
Approved by:

Sonya Rainey, Recording Secretary

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Janel Brattland, Secretary

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Date