

**COLONIAL VILLAGE I, A CONDOMINIUM
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, MARCH 23, 2011**

Members Present: Geoff Schwartzman, President
Austin Wiehe, Vice President
Neil Chritton, 2nd Vice President
Chuck Edwards, Treasurer
Susan Craig, Vice Treasurer
Andrea Raggambi, Secretary
Michael Cardman, Director

In Attendance: Peter Freedman, Director of Corporate Programs, Legum & Norman, Inc.
Chuck Vaughan, General Manager
Sonya Rainey, Recording Secretary

I. **Executive Session - Hearing**

The Hearing Meeting was called to order at 6:53 pm by President, Geoff Schwartzman to discuss a rules violation matter with two residents of a unit. After discussion, it was the Board's consensus that no further action would be taken against the unit owner on the matter. This meeting adjourned at 7:00 pm.

II. **Call to Order**

The regular meeting was called to order at 7:02 pm by President Geoff Schwartzman.

III. **Resident's Forum**

There were no other residents in attendance. Mr. Schwartzman introduced new General Manager, Chuck Vaughan to all in attendance.

IV. **Reading and Approval of Minutes**

MOTION *A Motion was made by Mr. Schwartzman, and seconded by Mr. Wiehe to approve the March Meeting Minutes as written. The Motion was carried unanimously.*

V. **Reports of Officers**

- Presidents – Mr. Schwartzman stated that the relationship with the other two Board Presidents continues to be on great terms. They all met with Legum & Norman's Executive Vice President recently who announced Peter Freedman's promotion to Director of Operation in the corporate office and Chuck Vaughan's assignment. The next President's meeting is expected to be held in June 2011.
- Arlington Civic Federation (www.civfed.org) Volunteer – It was confirmed that two volunteers would attend the May and June meetings and provide a report to Management and present it to the Board.

All approved Meeting Minutes are available for viewing on the community's website at ColonialVillagei.com.

VI. **Management Report**

Financial Report - Management summarized the financials reporting a \$23,000 surplus thru February 2011 and noting that the category for electric showed a negative variance.

VII. **Unfinished Business**

There were no matters requiring Board action.

VIII. **New Business**

MOTION Mr. Schwartzman Motioned to approve Merrifield's proposal for the removal and stump grinding of 14 trees. The Motion was seconded by Mr. Edwards, and carried unanimously.

MOTION Mr. Chritton Motioned to approve an allowance not to exceed \$6,000 over the \$10,000 amount budgeted for tree maintenance. The Motion was seconded by Mr. Wiehe, and carried unanimously.

MOTION Mr. Edwards Motioned to approve a proposal from Clean Machine for cleaning the common area hallway carpets. The Motion was seconded by Mr. Schwartzman, and carried unanimously.

IX. **Adjournment**

MOTION *With no further business to discuss, Mr. Schwartzman Motioned to adjourn the meeting at 8:10 pm to enter into Executive Session. The Motion was seconded by Mr. Chritton, and carried unanimously.*

X. **Reconvene**

The meeting was reconvened at 8:53 pm. The following actions were taken during Executive Session:

- The February Meeting Minutes were approved unanimously.
- It was the Board's consensus by a vote of 6 yes and 1 abstention to take no action on an owner regarding a rules violation.
- The Board unanimously approved to deny a resident's request to be reimbursed for late fees.

The next meeting is scheduled for Wednesday, April 27, 2011 at 7:00 pm.

Respectfully Submitted by:

Sonya Rainey, Recording Secretary

Approved by:

Andrea Raggambi, Secretary

Date