

**COLONIAL VILLAGE I, A CONDOMINIUM  
BOARD OF DIRECTOR'S MEETING  
WEDNESDAY, MAY 23, 2012**

**Members Present:** Austin Wiehe, Vice President  
Neil Chritton, 2<sup>nd</sup> Vice President  
Chuck Edwards, Treasurer  
Susan Craig, Vice Treasurer  
Janel Brattland, Secretary

**Absent:** Geoff Schwartzman, President  
Barbara Wiehe, Member At Large

**In Attendance:** Chuck Vaughan, General Manager, Legum & Norman, Inc.  
Sonya Rainey, Assistant Manager, Recording Secretary  
No Residents in Attendance

I. **Call to Order**

The regular meeting was called to order at 7:00 pm by 1<sup>st</sup> Vice President Austin Wiehe.

II. **Resident's Forum/Vendor Presentation**

Adam Walker of TWC Roofing gave a presentation on built up roofing systems, installed on CVI roofs during reconstruction. Mr. Walker provided samples of pliable pvc membranes comparing 60 vs. 80 milliliters, and samples of rigid, foam board/dens deck membranes

III. **Reading and Approval of Minutes**

**MOTION** *Mr. Chritton Motioned to approve the April Meeting Minutes as written. The Motion was seconded by Ms. Brattland and carried unanimously.*

IV. **Reports of Officers/Committees**

**Landscape** – Mr. Edwards reported that the Association's tree contractor, Care of Trees, identified an unhealthy Sugar Maple Tree that has structural defects and was deemed unsalvageable in front of 2007 N. Key Boulevard.

Mr. Edwards recommended accepting their proposal to remove the tree immediately but to defer grinding the stump until the 2013 budget year.

***It was the Board's consensus to accept Mr. Edward's recommendation.***

V. **Management Report**

**Financial** - Management presented a financial variance report, reported on the Association's financial position, and stated that the financial reporting cycle was back on track.

- **Projects & Tasks**

**Parking Lot Resurfacing**

**TASK:** *Check feasibility of parking lot resurfacing during the weekend vs. a week day to give residents parking alternatives.*

**Roof Replacement**

**TASK:** *Follow up with roofing contractor if a tear-down or built-up roofing system would be recommended.*

VI. **Old Business**

**Storage Bin Rental Update**

**MOTION:** *Mr. Edwards Motioned to change the storage bin rental amounts to \$120 and \$240. The Motion was seconded by Mr. Chritton and carried unanimously.*

**Complaint Procedure** – It was the Board’s consensus to defer consideration of revisions to the current Cease and Desist form letters. Four Board members volunteered to review and present revisions at June’s meeting.

VII. **New Business**

**Copy Charges Resolution**

**MOTION:** *Mr. Edward Motioned to approve Administrative Resolution 2012-1 "Cost Schedule for Providing Copies of Books and Records". The Motion was seconded by Mr. Chritton, and carried unanimously.*

VIII. **Adjournment**

**MOTION** *With no further business, Mr. Wiehe Motioned to adjourn the meeting at 8:58 pm to enter into Executive Session. The Motion was seconded by Mr. Chritton, and carried unanimously.*

***The next meeting is scheduled for Wednesday, June 27, 2012.***

Respectfully Submitted by:  
Approved by:

Sonya Rainey, Recording Secretary

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Janel Brattland, Secretary

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Date