

**COLONIAL VILLAGE I, A CONDOMINIUM  
BOARD OF DIRECTOR'S MEETING  
WEDNESDAY, JULY 24, 2013**

**Members Present:** Austin Wiehe, President  
Geoff Schwartzman, Vice President  
Neil Chritton, 2<sup>nd</sup> Vice President  
Chuck Edwards, Treasurer  
Susan Craig, Vice Treasurer  
Janel Brattland, Secretary  
Barbara Wiehe, Member At Large

**In Attendance:** Chuck Vaughan, General Manager  
Sonya Rainey, Recording Secretary  
One Resident

**I. Call to Order**

The regular meeting was called to order at 7:07 pm by Board President Austin Wiehe

**II. Resident's Forum**

A resident expressed satisfaction and thanked the Board for installing doggie waste stations on the property.

**III. Reading and Approval of Minutes**

**MOTION** *Mr. Wiehe Motioned to approve the June Meeting Minutes with corrections as noted. The Motion was seconded by Ms. Brattland and carried unanimously.*

**IV. Reports of Officers/Committees**

**Landscaping** – Mr. Edwards reported on landscaping improvements.

**Yard Sale** – Ms. Wiehe reported on the success of the community yard and bake sale held July 20<sup>th</sup>.

**V. Management Report**

**Financial** - Management provided a financial and variance summary for June. Overall, the Association is running 9% under budget year-to-date. Management is working with accounting to make minor reclassifications on some accounts.

**Collections & Late Fee Resolutions**

Management presented a revised Collections Resolution for the Board's consideration and approval. The Association's legal counsel provided the revisions for compliance with the recent change in Virginia law that late fees charges must not exceed 5%.

**MOTION:** Mr. Schwartzman Motioned to approve the revised Collections Resolution as with revisions as noted. The Motion was seconded by Mr. Wiehe and carried unanimously.

Management reported that the Late Fee Resolution will be removed from the Association's documents as it is superceded by the Collections Resolution.

VI. Old Business

Bicycle Rack Project

Management was tasked with obtaining product provider information from bicyclist associations.

1911 Key Foundation Work

Management reported that the scope of the work changed because it was not yet known where water was being routed to exit beneath the foundation.

Handbook Revisions

Mr. Edwards volunteered to make revisions regarding enforcement of Rules and Regulations.

VII. New Business

Pet Size Policy Resolution

MOTION Mr. Edwards Motioned to repeal the Pet Size Policy. The Motion was seconded by Mr. Schwartzman and carried unanimously.

Window Washing

Management will solicit proposals for window washing for a timeframe for cleanings to occur in September.

Owner requests for 2<sup>nd</sup> Pet

MOTION Mr. Wiehe Motioned to approve two owner's requests seeking Board approval for a second pet. The Motion was seconded by Mr. Chritton and carried unanimously.

VIII. Adjournment

MOTION *With no further business to discuss, Mr. Wiehe Motioned to adjourn the meeting at 8:38 pm to enter into Executive Session. The Motion was seconded by Mr. Chritton, and carried unanimously.*

IX. Executive Session

The Executive Session meeting was called to order at 8:40 pm by Board President Austin Wiehe. The purpose of the meeting was to hold a Hearing regarding a covenants restriction violation and to discuss other covenants restrictions correspondence and delinquencies and collections matters.

X. Adjournment & Reconvene to Regular Session

MOTION Mr. Wiehe Motioned to adjourn Executive Session at 9:15 pm. The Motion was seconded by Mr. Schwartzman and carried unanimously.

***The next Regular Meeting is scheduled for Wednesday, August 28, 2013.***

Respectfully Submitted by:

Sonya Rainey, Recording Secretary

Approved by:

Austin Wiehe  
Austin Wiehe, President

8/28/2013  
Date

APPROVED